

Brightmoor Artisans General Meeting

5/9/2016 6:30pm-8:30pm

notes Riet Schumack/facilitator Brittany Bradd/time Brittney Rooney



7:00-7:30 Committee Updates

- Programming
 - Discuss outreach tactics.
 - Social media team (**Kirsten does instagram and facebook**), Phone calls, canvassing, kitchen connect/food lab, houses of worship, flyers.
 - Float for the may day parade 21th - Sophie will rally the troops.
 - Food and Flyers!
 - Meet at 630 and canvas - Britt will deliver flyers to the members who will be canvassing.
 - Mini cooking class with Nicky before the next meeting.
 - Call before meetings.
 - Everyone should call **3 people and 1 organization** before the next meeting.
 - Add to mailing list: Sky and David, Hassan, Trena, Melissa Gil, Bianca (Niam has contact).
 - -Announcements at block clubs!
 - Outreach Committee: sub committee of the operations committee?
 - Britt will send out a list of members for the committee to call.
 - Brittney, Sophie, Tim, Nicky, Me, Kirsten, Cindy.
 - Market: June 3rd FM grand opening, June 12th Farm to Table Tour, Programming meeting Monday, May 16th 330pm. Kirsten is heading up the Points of light lunch tour.
- Operations
 - Health department, building inspection, occupancy, maintenance.
 - 501(c)3, email address.
 - Rental agreement, work-trade program, policies and procedures, standard operating procedures.
- Construction
 - AJAX, Roof.
 - Riet will get crushed concrete from Jamie's guy.

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- Britt will ask Doug for pallet jack.

7:30-7:45 Board Vote: Secretary

- Quorum met, Nicky elected.

7:45-8:15 Hiring Committee

- Timeline for hiring Kitchen Manager;
 - Job description posted.
 - Interview process begins May 21st.
 - Hiring takes place May 30th.
 - Kitchen Manager needs to start by July 1st.
 - Hiring committee; will help the board with interviews and decision making.
- Sign-up for committee; Brittney.
 - Brittney, Sophie, Riet, Sharon, Kirsten, Nicky.

8:15-8:25 CCS Mural

- Agricultural nature, farm scene, meadow with wildflowers
- Have them present ideas to us at the June/July meeting.
- Harry Reisig interested in space behind the kitchen.

8:25-8:30 Other

- Christ the King Service Corps as an intern possibility. \$3,500.
 - Deadline August (Runs August to June)
- Americorps as an intern possibility. \$5,000.
 - Deadline September (Runs October to July)
- Britt will get the work-trade program together by this week.
 - Only pre-approved tasks will be awarded coin.