

Brightmoor Artisans Collective

General Meeting

2/13/2017 7:00pm-8:30pm
facilitator Brittany Bradd



7:00-7:15

- Classes and Events!
 - 2017 Winter CCS Schedule.
 - Upcoming cooking classes in the Kitchen Classroom.
 - Gleaners' Cooking Matters for Kids: 6-week Cooking and Nutrition Series. March 1-April 5 Wednesdays 6-8pm Ages 8-12.
 - Gleaners' Cooking Matters for Teens: 6-week Cooking and Nutrition Series. May 5-June 9 Fridays 6-8pm Ages 13-17.
 - Motown Meals' Adult Cooking Classes 8-week Cultural Cooking Series. May 3-June 21 Wednesdays 6-8pm.
 - Still seeking instructors for future classes.
 - Free Lunch with Motown Meals: Servings are the last Sunday of every month from 1-4pm!
 - Free Breakfast at BAC!: Servings will be each Monday starting on 3/6/2017 from 9-11am!
 - YET Program seeking instructors and youth ages 13-24.
 - Time to start planning for the market! We are seeking vendors and folks to host free activities.
 - Keep Growing Detroit GRP Seed Packing Party at BAC 2/21/17 from 6-8.
 - FoodLab will be hosting a monthly skill-share at BAC! Contact FoodLab for more information.

7:15-7:30

- Operations/Construction/Maintenance Committee
 - **ALL construction has been completed!**
 - We are still waiting to hear back from Motor City Match regarding the third storefront.
 - Submitting form 1023 by 3/1/17.
 - We had a meeting with Summit Roofing and our lawyers 2/13/17. Still pending litigation, attempting to come to an agreement on resolution.
 - Finances have been separated from NBB's quickbooks as of 1/1/17.

-
- We are waiting for the Certificate of Occupancy to- be issued for 22739 (Kitchen and Cafe) and 22731 (Community Creation Space). We anticipate the release of these documents by the end of this week.
 - The Health Department is coming to do a "Pre-Opening Inspection" 2/21/17. If approved, they will schedule a final licensing inspection for March.
 - Our Bylaws, Form 1023, Articles of Inc., Insurance, Mission and Vision, Policies and Procedures Manuals, Rental Agreements, Vendor Agreements, Work trade agreements, Staff/Intern Job Descriptions, Work trade information, Bill pay information, Finance information, and all other organizational documents are available for member viewing. **If you are interested in viewing these documents, please contact me outside of this meeting.**
 - Now that construction is over, we are changing the committee to the Maintenance Committee! Please sign up for the Maintenance committee! We are seeking folks to lend a hand in keeping the building maintained. Many of these tasks qualify for Work-trade hours! **If you are interested in signing up for the maintenance committee, please see Dj!**

7:30-7:45

- Outreach Committee
 - Our website is complete. Review for updates and meeting notes.
 - We will begin monthly eblasts! Please give us feedback on these eblasts. :)
 - We are seeking folks to visit schools, community centers, etc. to flyer for our programming. We are also hoping to do weekly canvassing in the neighborhood. **If you are interested in signing up for the outreach committee, please see Nicky!**

7:45-8:00

- Programming Committee
 - We are seeking folks to begin planning and facilitating quarterly events at BAC for both fundraising and awareness raising! **If you are interested in signing up for the programming committee, please see Brittney!**

8:00-8:30 Closing Discussion

Next steps...

- Next Meeting: 3/13/2017
- To bring next time... Ideas to raise funds! Ideas to increase outreach!